Vision and Mission Statements

Vision
To be recognized as the premier source of affordable computer training and employment education for residents of the Washington Metropolitan area.

Mission
To improve economic opportunity by providing computer training and employment readiness skills to low-income residents of the Washington Metropolitan area.

Byte Back is a non-profit organization providing computer and job training to low-income individuals. Located across the street from the Brookland/Catholic University Metro Station, Byte Back serves the entire Metropolitan Washington Area.

BYTE BACK STAFF
Kelley Ellsworth, Executive Director [from 10/08]
Tasha Tillman, Executive Director [to 10/08]
Debony Heart, Director of Programs
Felicia Hawkins, Office Manager
Betty Benningfield, Volunteer Coordinator
Blen Gary, Receptionist
Cheryl Owens, Receptionist
Isel Perez-Castellanos, Accountant

BYTE BACK
Training for Successful Futures

2009 ANNUAL REPORT

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</table>
Letter from the Executive Director

Dear Friends,

In the midst of a recession, one of the most exciting and inspiring places to be is a job training center. Every day the staff, board, and volunteers at Byte Back are amazed by our students, who walk in the door each day eager to learn, grateful for the opportunity, and determined to change their lives.

Thankfully, our supporters, including individuals, foundations, and the DC government recognized the urgent need for job training during tough economic times. Cash revenues increased 46% from the year before, and in-kind donations of goods and services increased 525%. Put together, our total revenues increased 84%. The remarkable increase in in-kind donations was due to two factors: a general feeling of wanting to give back during a nationwide time of trouble, as well as laid off workers wanting to do something positive with their time while they sought new employment.

These increased resources allowed Byte Back to renovate our building, installing a wheelchair accessible bathroom on the first floor and to make dramatic cosmetic changes to our basement, enabling us to double our classroom capacity.

New space and new resources enabled Byte Back to increase our programming. The total number of students served grew 33%, from 333 in FY08 to 442 in FY09. While there was a modest increase (22%) in the number of computer literacy students served, Byte Back staff and volunteers focused most of our time and resources on job training. As a result, we were able to triple our job training program in FY09. We also continued to provide our Community Academy classes, giving students the opportunity to take specific classes to learn new skills to advance in their careers. In the most grueling recession since World War II, 35% of our unemployed Office Track graduates were able to find employment, and 13% of our employed Office Track students received a raise.

In the summer of 2009, we offered a “train the trainer” program for fifteen Summer Youth Employment Program participants. During FY09, we continued to make our computer labs available for free for any community member to use.

Early in our fiscal year, Executive Director Tasha Tillman parted ways with Byte Back and the Board of Directors asked me to “take the helm.” But before she left, Ms. Tillman put on the most spectacular volunteer appreciation event Byte Back has ever known: our Academy Awards for volunteers, held at the Strathmore Mansion. Later in the year, we held a number of other events, including a three-part winter lecture series at the historic Charles Sumner School, a small fundraiser at Madams Organ restaurant, and our third annual Community Computer Day.

Of course, none of these accomplishments would have been possible without the help from our volunteers, who form the backbone of Byte Back. This year 112 volunteers rolled up their sleeves and made things happen, from teaching classes to serving on the board of directors, from curriculum design to painting the walls of our classrooms.

I want to say a heartfelt thank you to the staff, board, volunteers, donors, and students at Byte Back for an excellent year!

Sincerely,

Kelley Ellsworth
Kelley Ellsworth
Executive Director
“I had to improve my computer skills and knowledge of Word, because every company now is using Word, [and] because I had to get a good paying job to support my family. I have to work!”

-Thomas, Office Track graduate

**Student Demographics**

During fiscal year 2009, 442 students took 527 classes, a 33% increase in students and a 19% increase in course enrollment over FY08. The enrollment in each class was as follows: 307 students in PC for Beginners, 145 in Office Track, 45 in beginning classes such as Email/Internet, Word, Excel, and PowerPoint, and 30 in intermediate classes such as HTML1 & 2, PC Hardware, and QuickBooks. The majority (62%) of our students were female, with African-Americans (78%) and Africans (13%) comprising the majority. While the majority of Byte Back students (76%) were born in the United States, a sizable number (24%) were born in another country. In fact, Byte Back students come from a total of 28 different nations!

<table>
<thead>
<tr>
<th>Ages of Byte Back Students</th>
<th>Percentage</th>
</tr>
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<tbody>
<tr>
<td>14-24</td>
<td>14%</td>
</tr>
<tr>
<td>25-44</td>
<td>33%</td>
</tr>
<tr>
<td>45-54</td>
<td>31%</td>
</tr>
<tr>
<td>55+</td>
<td>22%</td>
</tr>
</tbody>
</table>

Students of all ages come to Byte Back to learn about computers (see chart above). The median age of our students is 46 years old.

Byte Back serves those individuals who are living within 200% of the Federal Poverty Level, based upon household size. The majority of our students (73%) are unemployed when they come to Byte Back. Those who are employed when they come to Byte Back earn an aver-
age of $10.43 per hour and work an average of 33 hours per week, amounting to $17,692 per year. The majority (69%) of Byte Back students are either homeless or near homeless. Byte Back students come from all over the Metropolitan Washington area, but most reside in the District of Columbia. Of those who live in DC, the majority (56%) come from the most disadvantaged wards in our city: Ward Five (25%), Ward Eight (20%) and Ward Seven (11%).

Many might be surprised to hear that the vast majority of our students (91%) have at least a high school degree or equivalent (see chart at right). What they all have in common is the need to add computer knowledge to their qualifications in order to improve their quality of life and/or income level. Most students (59%) stated that they need to get a job, while a substantial number said they wanted to change jobs (18%) or update their skills (16%).

Most students said their top educational goal was either to obtain job skills (42%) or for self improvement (23%). A significant number want to obtain certification (16%). Others had their eye on higher education.

STUDENT SPOTLIGHT: SANDRA

When Sandra came to Byte Back, she was unemployed. She was living in Ward Five with her husband and two kids, and needed a good job to help support her family. She began by taking PC Beginners and went on to Office Track. Sandra said, “Byte Back has great teachers. They were very patient and understanding, even though I was a bit slow at first. They worked with me until my typing skills improved.” By the end of her Office Track class, she was typing 45 wpm. Sandra got a job at a law firm paying $12.00 an hour with benefits. “I am a receptionist/administrative aide, so I am constantly on the phone and working at the computer. It’s a good job,” she says. “The classes I took at Byte Back really helped me find this job. My self-esteem has increased as well as my confidence in myself, knowing that I can do this job.”
THE NEED FOR COMPUTER LITERACY
The need for computer literacy has never been greater. Students come to Byte Back having never used a computer, yet find themselves in a world where computers are required to apply for most jobs, to register their children or grandchildren in school, and research government and social services that are vital to their families. This great need is evident in the increased enrollment in our Computer Literacy program over the past three years—increasing 22% in 2009. The trend that is shown in the chart below strongly suggests that enrollment will only continue to increase as society becomes even more dependent upon technology.

HOW IT WORKS
“Wow... I am so pleased and still excited about the ‘treasures’ I received from being a student at Byte Back. Thank you for allowing me to gain such tremendous well taught lessons that I use daily..Byte Back is just the way to go!!!”

-PC for Beginners student
Byte Back’s Personal Computing (PC) for Beginners course teaches students the basics of computer and Internet usage. PC for Beginners is a 16-hour course, teaching typing, mouse usage, email, Internet and file management skills. Students learn to use the Internet to access vital government services and health information, apply for jobs, and contact elected officials. They also learn file management and email skills that prepare them for success in our higher-level courses.

As the chart below shows, our PC for Beginners course was a huge success in FY09, with students reporting that our course helped them learn vital job searching and life skills, gain self-confidence, and become more aware of their world.

SUCCESS
Byte Back’s PC for Beginners course was a huge success in FY09. Of the 307 students who began the course, 80% completed it and 70% had perfect attendance. The chart below shows the dedication of Byte Back’s students to their classes, and their satisfaction with our programs.
THE NEED FOR JOB TRAINING
As our students well know, basic computer literacy is not all that is needed to find and keep a job in today’s market. Our job training program prepares students to find, qualify for, and keep a job.

As the chart on the next page shows, 145 students enrolled in our job training program in FY09, a 222% increase over FY08. This increase was driven in large part by the recession, which has highlighted the need for new, competitive job skills. Many of our students had lost their jobs in the recession, and decided use the time afforded by their unemployment to learn new skills.

HOW IT WORKS—A HOLISTIC APPROACH
Byte Back’s job training program has two key components: Office Track classes to teach Microsoft Office skills, and job development classes. These two sets of knowledge help our graduates to better position themselves in this competitive job market.

MICROSOFT OFFICE INSTRUCTION

"I was blessed to find a job... working with the homeless, ex-offenders, and drug addicts. With all my heart, I give a tremendous shout out to Byte Back. Thanks a million."

-Office Track graduate

### Jobs Data
- 35% of unemployed students who completed the program found employment, for an average salary of $21,740 per year
  - 83% of these students directly credited Byte Back with helping them find the job
- Students who worked individually with our Job Development Coordinator obtained jobs with annual salaries averaging $35,707
- Of Office Track graduates who were employed when they began the program, 13% received a raise and credited Byte Back for it. Almost half (47%) said their experiences at Byte Back helped them to hold onto their job.
Office Track students receive instruction in the basics of Microsoft Word, Excel, PowerPoint, and Outlook. Students learn how to create and edit business documents, use spreadsheets to organize data and perform calculations, use PowerPoint to create effective and creative presentations, and Outlook to stay organized. As the chart above indicates, Office Track graduates reported a wealth of positive results from the class. These results include gaining technological skills such as Internet and email, as well as a less tangible but equally important increase in self-confidence.

**JOB DEVELOPMENT INSTRUCTION**

During FY09, students worked with Terrell Waller, Byte Back’s Job Development Coordinator. Mr. Waller taught students the fundamentals of employment skills: self-marketing, creating resumes and cover letters, interviewing, and finding and keeping a job. Our students who worked directly with Mr. Waller obtained jobs with annual salaries averaging $35,707!
“Byte Back’s program is amazing with their efforts of aiding those who are underprivileged in our community. I’m proud to say that I have worked with this beneficial program.”

Sarah,
Byte Back Summer Youth

SUMMER YOUTH EMPLOYMENT PROGRAM
This year, Byte Back participated in the Washington D.C. government’s Summer Youth Employment Program. Through this program, youth between the ages of 14 and 21 are paid a salary by the city and hosted by various organizations for eight weeks in the summer.
HOW IT WORKS
In hosting these young people, Byte Back provides them with experience in the working world. The first week consisted of rigorous computer and classroom training. With the guidance of Byte Back staff, these young adults worked to create lesson plans and develop their teaching strategies. After completing their training and preparation, one group taught the course to adults and the other taught youth. Both youth-taught classes had 100% completion rates.

When not instructing, the youth spent their time at Byte Back on independent projects including website development, newsletter production, social networking implementation, and fundraising.

By opening up to these teens, Byte Back hopes to give them an advantage in the working world, whether it helps them with applying for colleges or applying for their first job.

"Byte Back has been a blessing to my resume and given me so much experience.”

Sarah,
Byte Back Summer Youth
“Much gratitude to you and Byte Back for my great introduction back into the work force. I'm now approaching my Associate Degree at Howard University and I owe it all to Byte Back for showing me that nothing is impossible, all I had to do was try.”

-Office Track graduate
THE COMMUNITY ACADEMY
In addition to Byte Back’s Office Track and Computer Literacy courses, Byte Back offers other computer classes as well. Our Community Academy offers single classes that students take for self improvement or professional development. They include Word, Excel, PowerPoint, Access, HTML, QuickBooks, and PC Hardware.

The Community Academy classes take place at two main locations in Ward One and Ward Five and meet once or twice a week. By offering such a wide range of “a la carte” courses, Byte Back provides our students with the specific skills they need to remain competitive.

OPEN LAB POLICY
In an effort to make technology more available to the community, Byte Back has an open lab policy. When Byte Back is open but classes are not in session, the Byte Back computer lab is open to the public. This time can be used to seek and apply for employment online or tend to other matters that require the use of a computer. Students are also welcome to this lab to complete homework assignments since many low-income families do not own computers. Whether it be paying bills online, practicing typing skills, finishing up homework, or simply checking emails, anyone can use this valuable resource. In addition, Byte Back has two computers in our lobby which are always open for use by the public when Byte Back is open for business.
The New Face of Byte Back

We Are Now Accessible!

Byte Back received a face lift during December 2008 and January 2009, thanks to contracting firm Canal Group and twenty-five dedicated volunteers.

Byte Back hired Canal Group to remodel our first floor. They constructed a wheelchair-accessible bathroom and removed the door between the lobby and the first floor classroom, making our facilities wheelchair accessible!

Then, over three days in January 2009, twenty-five volunteers sanded, primed, and painted our building. They even helped assemble our new computer desks. Later, new carpeting was installed in our first floor classroom and new carpet tiles, donated by Community Forklift, were installed in the basement classroom. Volunteers included students, teachers, board members and staff, as well as individuals who were new to Byte Back. Byte Back thanks all those who gave their time and donated materials to help beautify our headquarters.
Leadership Transition

During fiscal year 2009, Byte Back experienced a change of Executive Directors. On October 28, 2008, Tasha Tillman parted ways with Byte Back. This was a big loss to the organization. Ms. Tillman’s contribution during her time at Byte Back was impressive to say the least. She was responsible for fully staffing Byte Back, renewing and furthering Byte Back’s partnerships, and ensuring that our volunteers were recognized. She also laid the groundwork for Byte Back to develop certification programs and obtain Educational Licensure.

Upon Ms. Tillman’s departure, the Board of Directors asked the Chair, Kelley Ellsworth, if she would step in as Executive Director, which she agreed to do. Ms. Ellsworth has served on the Board of Byte Back as Treasurer, Vice Chair, and Chair. During her time at Byte Back, she has endeavored to improve outcome measures, diversify revenue sources, and initiate the Office Track program.

Community Computer Day

On Saturday May 30th, Byte Back staff and volunteers put on our Third Annual Community Computer Day. Dozens of people came from all over the city to sample what Byte Back has to offer. Byte Back offered free refreshments and workshops on various topics such as Basic Computer Hardware, Online Job Hunting, and Microsoft Office Track Sampler. Thanks to a group of eight high school students from Operation FLY we were able to offer personalized, one on one instruction in many cases.

“It was such a thrill to go into our downstairs classroom and see the room filled with students and individual instructors,” said Kelley Ellsworth, Executive Director.

Best of all, many new students registered on the spot for computer courses such as PC for Beginners and Office Track.

The day culminated in a celebration of our cherished volunteers. Each volunteer received a certificate of appreciation and a large canvas bag filled with Byte Back goodies.
Byte Back Hosts Three-Part Lecture Series

From January to March 2009, Byte Back held a three-part lecture series at the elegant Charles Sumner School. Each lecture was offered free of charge to the general public. The topic of the January lecture was “Women, Poverty, and the New Administration” by Dr. Diana Pearce. The topic of the February lecture was “The State of Technology in the District” featuring the District’s former Deputy Chief Technology Officer, Chris Willey. The third and final event in the series, held in March, featured noted author and criminologist, Jeffrey Ian Ross. Mr. Ross outlined the basic forms of cybercrime and shared important tips on protection.

WOMEN, POVERTY, & THE NEW ADMINISTRATION—JANUARY 15, 2009

Dr. Diana Pearce, who is a faculty member at the University of Washington in Seattle, is one of the foremost experts on women’s equity issues. She coined the phrase, “the feminization of poverty,” and has lectured and testified extensively on issues faced by low income women. Dr. Pearce spoke about a history of inequality for women, the progress that has been made, and the challenges that still lay ahead. She addressed ways in which the Obama administration can better address the needs of women by choosing to focus on or fund programs that provide childcare for working parents or careers in fields where jobs are not necessarily “shovel-ready”, a term referring to jobs that are far more likely to employ men than women. This event was sponsored by the Washington Area Women’s Foundation, HHC Design Studio, Canal Group Builders, and Community Forklift.
Chris Willey, former Deputy Chief Technology Officer for the District government, gave an extensive and enlightening presentation entitled “Ten Cool Things DC is Doing with Technology.” He explained how the new DC One Card will allow district residents to access a myriad of services with just a single ID card. The District government has used Web 2.0 tools to make the procurement process more transparent, even publicly posting the contract winners along with the agency name and contract amount. Mr. Willey spoke of how the District is working to bring technology to the largest number of DC residents possible, through the use of virtual servers, high-tech campuses, and free Wi-Fi. The city should have 250 free Wi-Fi hotspots by the end of FY09 (September 30, 2009). He shared how the District government is working to share information more quickly and easily with residents through the new DC Geographical Information System (DC GIS) and Digital Public Square. Residents can see government at work, and can take action. For example, residents can see where snow plows are in their area in real time, locate road construction projects, access crime reports for a specific neighborhood, or confirm that their request for city services has been posted. This event was presented by DBTS and sponsored by Acquired Data Solutions, Booz Allen Hamilton, and Mukherjee Group LLC.

Noted author and criminologist, Jeffrey Ian Ross outlined the basic forms of cybercrime and shared important tips on protection. Dr. Ross discussed issues involving hacking, cyber-stalking, phishing, and the use of the Internet for pornography, prostitution, and the sale of illegal, counterfeit, or substandard goods. Ross is a professor of criminology at the University of Baltimore and is a frequent source for news regarding major crimes.
“Teaching students of all ages is one of the most rewarding experiences. Byte Back gives students necessary work readiness skills that will stay with them for a lifetime.”

-Monique, Volunteer Instructor

**BYTE BACK’S VOLUNTEERS**

Volunteers are the lifeblood of Byte Back. We are very proud to say that all of our teachers are volunteers. Byte Back’s volunteers also perform several other vital tasks. In FY09, our volunteers designed curriculum, provided IT services, performed office duties, raised funds, renovated our building, and helped design the Byte Back website.

**ACADEMY AWARDS FOR VOLUNTEERS**

On October 5, 2008, Byte Back celebrated our volunteers in grand style by holding an Academy Awards Celebration at the elegant Strathmore Mansion. Byte Back students, dressed to the nines, announced the winners of each award, including Most Patient Instructor, Most Expert in Subject, Best Motivator, and Best Dressed Instructor. In addition, six very special individuals were presented with Byte-Time Achievement Awards: Byte Back founder Glen Stein, former board chair Steve Seiden, former Board Members Larry Brown and Joyce Hemmons, volunteer Sharlene Kranz, and our dedicated, volunteer network administrator, Phil Mondon.

**FY09 Volunteer Facts**

- 112: Number of volunteers who served at Byte Back
- 4,078: Total volunteer hours contributed
- 12: Average monthly hours contributed by Byte Back volunteer instructors

And the most amazing…

- 243: Hours contributed by our most generous volunteer instructor, Carine Umuzayire!!
Our Volunteers


Volunteers Who...

<table>
<thead>
<tr>
<th>Hours</th>
<th>Volunteers</th>
</tr>
</thead>
<tbody>
<tr>
<td>more than 10 hours in one month</td>
<td>25</td>
</tr>
<tr>
<td>10 or more hours during the year</td>
<td>31</td>
</tr>
<tr>
<td>more than 40 hours during the year</td>
<td>5</td>
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</table>
Our Partners

GREATER DC CARES
Byte Back is an official Partner Organization with Greater DC Cares. This gives Byte Back access to GDCC’s vast supply of volunteers.

FIRST TIME COMPUTERS
First Time Computers provides computers to the graduates of our Office Track program. Each graduate receives a free, refurbished Pentium 4 computer with basic productivity and Anti-virus software and peripheral hardware. Our students are so thrilled with their new computers. Thank you, First Time Computers!

CATHOLIC CHARITIES
Byte Back continues to partner with Catholic Charities to teach classes at their downtown location at 924 G St. NW. Byte Back sends instructors to the computer lab at Catholic Charities, where Office Track, PC for Beginners, and Community Academy classes are held.

THE COVENANT HOUSE
At the end of FY08, Byte Back received a grant from the Commonweal Foundation to provide the Office Track program to sheltered youth at Covenant House, located in THEARC in Ward 8. This programming began in FY09.

SOUTHEAST VETERANS SERVICE CENTER
Byte Back provided classes to homeless veterans onsite in Ward 8 and at Byte Back. We are especially excited about our ability to accommodate disabled veterans at Byte Back, thanks to our building’s new accessibility features.
During FY09, Byte Back had a healthy balance of funding, including foundation grants (43%), government grants (20%) and donations (7%). It is notable that 22% of our revenue came from volunteer labor and 3% came from in-kind donations.

**GOVERNMENT**
Government of the District of Columbia—Office of the Deputy Mayor for Planning and Economic Development

**FOUNDATIONS**
William S. Abell Foundation
Cafritz, Morris & Gwendolyn Foundation
Clark-Winchcole Foundation
Community Foundation—Commonweal Foundation
Community Foundation—Spring Creek Foundation
Herb Block Foundation
J.M.R. Barker Foundation
Jovid Foundation
Marriott, J Willard & Alice S Foundation
Marriott, Richard and Nancy Foundation
Mars Foundation
Taylor, Jerry & Nancy Bryant Foundation
Washington Area Women’s Foundation

**BUSINESSES SPONSORS**
United Way, UWNCA
Verizon Washington DC
DBTS, Inc
American Express - Giving Express Online
Booz, Allen, Hamilton Inc.
Hanover Consulting Services
IKON
Madam’s Organ

**FY09 Income Sources**

- Foundation Grants 43%
- Public Grants 21%
- In-Kind Goods & Services 26%
- Gifts 7%
- Other 3%

Stanley Associates - Roneal Josephs
Acquired Data Solutions
Quadel Consulting
United Way
The Boston Consulting Group
Access Computer Products
Anne Masters Design
Mukherjee Group LLC
Professional Management Consulting Services
HOW WE DO IT: OUR DONORS

$1000+
Anonymous
Kelley Ellsworth
James Mark Dunham
Jeff Mills
Katherine and Peter Petronzio
Jennifer Rohr
Julius Ware

$500 - $999
Kathryn Barker Canary
Peter Balazy
Kristen Carson - Owens
Charles Fishman
Dwight Franklin
Tapas Mukherjee

$250 - $499
Janet Cyphers
Samuel & Maryann Ellsworth
Robert & Ursula Jaeger
Sharlene Kranz
Ruth & Sam Neff Fund
Frank Nickerson
Annette Polan
Jeffrey P. Silverstone
Agnes Williams
James & Eileen Zogby

$100 - $199
Hilary Ball
Shashi Bansal
John Campbell
Joanne Capper
Rosanna Casu
Kathy Cox
Marjorie Dick Stuart
Laurie Ann Ferreri
Nicholas Goad
Golda Stein
Jerry Guy and Curl Williams
Edward Johnson
Robert King
Marcia McDonell
Meheret Mellese
James & Marla Nix
Jennifer Page
Lee Perkins
Jewel Scott
Karl Seff
James E. Wallis
Ruth White

UNDER $99
Katherine Bold
Raina Aronowitz
Stephanie Bish
Josh Canary
Sarah Canzoneri
Lee & Winthrop Carty
Sharon Chamberlain
Larnet Corley
Charles Donegan
J.T. Faubell
Cathy Franklin
Richard Gerson
David Gootnick
Doris Haastrup
Karen Jacobs
Jeffrey Kling
Micah Krichevsky
Dilys Lande
Alain E. Laroche
Tara M. Libert
Arpita Mukherjee
Helen Mulkeen
Gwendolyn Nash
Catherine Nickerson
Jim Nicoll
Carla Perlo
Imani Shele
Janice Smith
Charles Snow
Kelly Sparks
Rene Strain
Marin Swesey
Maria Tomo
Romola Tuladhar
Nicole Turner
IN-KIND DONATIONS
Anne Anderson - Silent Auction
James Dunham - Silent Auction
Kelley Ellsworth - Silent Auction
Sheila Paige - Branding & Design
Jeffrey P. Silverstone - Silent Auction
Julius Ware II - Silent Auction
Terrell C. Waller - Silent Auction
Gerald Wilkinson - Silent Auction

GOVERNMENT OF THE DISTRICT OF COLUMBIA SUPPORTERS
Councilman Kwame Brown
Councilman Marion Barry
Councilwoman Yvette Alexander
Councilman Harry Thomas
Mayor Adrian Fenty
Deputy Mayor Neil Albert

INCREASE IN REVENUE
During FY09, Byte Back grew both in-kind and cash revenue. Byte Back receives in-kind revenue in the form of professional services donated by volunteers and goods donated for use in our programs or special events. Cash revenue consists of cash contributions, grants, earned revenue, and interest income.

In-Kind Professional Services 2007 - 2009

Cash Revenue 2007 - 2009
## Statements of Financial Position
June 30, 2009

<table>
<thead>
<tr>
<th>Assets</th>
<th>2009</th>
<th>2008</th>
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<tbody>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
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<td>$85,968</td>
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<tr>
<td>Grants receivable</td>
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<tr>
<td>Prepaid expenses</td>
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<tr>
<td><strong>Total current assets</strong></td>
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<td>96,468</td>
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<tr>
<td><strong>Other assets</strong></td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td><strong>Property and equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>23,345</td>
<td>23,345</td>
</tr>
<tr>
<td>Building, property and equipment, net</td>
<td>231,028</td>
<td>211,981</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>382,725</td>
<td>331,894</td>
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<tr>
<td><strong>Liabilities and net assets</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
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<td></td>
</tr>
<tr>
<td>Accounts payable and accrued expenses</td>
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<tr>
<td>Line of credit</td>
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<td>Mortgage loan payable - current portion</td>
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<td>11,150</td>
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<tr>
<td><strong>Total liabilities</strong></td>
<td>41,248</td>
<td>20,729</td>
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<td><strong>Mortgage loan payable - noncurrent portion</strong></td>
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<td>258,579</td>
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<tr>
<td><strong>Total liabilities</strong></td>
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<td>279,308</td>
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<tr>
<td><strong>Net assets</strong></td>
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<td></td>
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<tr>
<td>Unrestricted</td>
<td>(33,362)</td>
<td>(34,429)</td>
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<tr>
<td>Temporarily restricted</td>
<td>128,302</td>
<td>87,015</td>
</tr>
<tr>
<td><strong>Total liabilities and net assets</strong></td>
<td>94,940</td>
<td>52,586</td>
</tr>
</tbody>
</table>

| Total liabilities and net assets            | $382,725 | $331,894 |
Statement of Activities
for the year ended June 30, 2009 and 2008 summarized

<table>
<thead>
<tr>
<th></th>
<th>2009 Unrestricted</th>
<th>Temporarily Restricted</th>
<th>2009 Total</th>
<th>2008 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Support and revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions and grants</td>
<td>$140,219</td>
<td>$219,262</td>
<td>$359,481</td>
<td>$223,175</td>
</tr>
<tr>
<td>Earned revenue</td>
<td>4,745</td>
<td></td>
<td>4,745</td>
<td>26,243</td>
</tr>
<tr>
<td>In-kind contributions</td>
<td>125,657</td>
<td></td>
<td>125,657</td>
<td>20,120</td>
</tr>
<tr>
<td>Interest income</td>
<td>524</td>
<td></td>
<td>524</td>
<td>551</td>
</tr>
<tr>
<td>Net assets released from restrictions</td>
<td>177,975</td>
<td>(177,975)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total support and revenue</strong></td>
<td>449,120</td>
<td>41,287</td>
<td>490,407</td>
<td>270,089</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program services</td>
<td>283,660</td>
<td>283,660</td>
</tr>
<tr>
<td>General and administrative</td>
<td>114,591</td>
<td>114,591</td>
</tr>
<tr>
<td>Fundraising</td>
<td>49,802</td>
<td>49,802</td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td>448,053</td>
<td>448,053</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Change in net assets</strong></td>
<td>1,067</td>
<td>41,287</td>
</tr>
<tr>
<td>Net assets, beginning of year</td>
<td>(34,429)</td>
<td>87,015</td>
</tr>
<tr>
<td>Net assets, end of year</td>
<td>(33,362)</td>
<td>128,302</td>
</tr>
</tbody>
</table>

$ (33,362) $ 128,302 $94,940 $52,586
OUR APPEAL: WAYS YOU CAN HELP

VOLUNTEER

- Teach a class and share what you know, whether it is PC for Beginners or an advanced course
- Be a Teacher’s Assistant, to give individual help
- Mentor a student and guide them along a new career path
- Conduct mock interviews
- Lead resume workshops
- Help design curriculum
- Design an online course
- Assist with marketing
- Help with communications
- Conduct survey follow-up calls

PROVIDE CASH GIFTS

- Online or mailed in donations
- Student scholarships
- Workplace giving with United Way
- Planned gifts (wills, charitable trusts)
- Employer-matched gifts
- Gifts of stock

PROVIDE IN-KIND DONATIONS:

- Donate items from our Wish List
- Donate items for our auction and raffle fundraisers

BOARD OF DIRECTORS

Chairs:
- Jewell T. Scott
  Dean & Company
  [10/08—6/09]
- Kelley Ellsworth
  [7/08—10/08]

Vice Chair: Meheret Mellese
  Global Fund for Children

Secretary: Kathryn Barker
  Canary, Quadel Consulting

Treasurer: Sean Hanover
  HHC, Inc.

Peter Balazy
  SRA International

Tony Barrett
  DBTS Incorporated

Kristen Carson-Owens
  Greater DC Cares

Steve Delahunty
  Booz Allen Hamilton

Jerry Guy
  Whitman Walker Clinic

Emily Monahan
  Green Door

T.K. Mukherjee
  Optimos, Inc.

Imani Shele

Julius Ware
  Ward 7 Business & Professional Association

Ex-officio Student Representative
- Charlie Snow
  DC Democratic State Committee

Ex-officio Executive Director
- Kelley Ellsworth
Byte Back, Inc. is a 501(c)(3) non-profit organization, teaching a broad range of computer and office skills to underserved youth and adults. Our mission is to improve economic opportunity by providing computer training and employment readiness skills to low-income residents of the Washington Metropolitan area. Our ultimate goal is to promote successful futures, one student at a time!

The majority of our students are female (62%), African American (78%) and either homeless or living temporarily with friends or relatives. Byte Back enables our economically disadvantaged students, most of whom reside in Wards 5, 7, and 8, to acquire the marketable skills needed to find employment, hold on to a job, and/or advance in their careers.

The average cost of one student graduating from Office Track, not including donations of materials and volunteer time, is $1,341. The average cost per student of our Introduction to PCs class, which first connects youth and adults to our tech-savvy world, is $335.

Byte Back succeeds with generous donations from individuals, foundations, and corporations. YOU can help our students by:

- teaching a class;
- providing an internship or job; or,
- donating funds.

With volunteer teachers, donated equipment, and a committed staff, Byte Back today serves over 400 individuals each year. Our main classrooms are in Northeast Washington but we partner with other non-profits to serve the greater Metro area.

Volunteers – giving time and energy to our students – and donors – providing essential funding - make our work possible.
Fold here, tape closed, affix postage, and mail.

BYTE BACK
815 Monroe Street, NE
Washington, DC 20017
CFC# 73543/United Way #8073